

Mill Maintenance Planner

The Red Chris mine is recruiting a Planner to join our Mill Maintenance Department. This position is for work at the remote Red Chris mine located 80 km south of Dease Lake, BC, in Tahltan traditional territory. The successful applicant will be required to work and stay in camp during their shift rotation. We offer a number of designated flight marshalling points within BC. Qualified applicants from the local communities are encouraged to apply.

RESPONSIBILITIES

Reporting to the Mill Maintenance General Foreman, responsibilities include, but are not limited to:

- To help ensure compliance with all safety, quality, schedule, cost and security requirements
- Plans all non-emergency corrective and preventive maintenance jobs
- Creates work orders for all approved non-emergency work requests
- Develops standard job plans and tracks performance to plan
- Manages and controls the storage and release of all parts/materials required for planned jobs
- Manages the work order backlog for all physical assets requiring maintenance
- Reviews completed work orders to ensure relevant job information is captured in the equipment/component repair history file
- Key contributor to meeting equipment availability targets within budget
- Works closely with materials department to ensure availability of required parts and materials
- Analyzes, identifies and reviews equipment maintenance problems with maintenance engineering
- Generates maintenance department performance reports
- Work closely with all departments to coordinate activities; with specific focus with Mill Operations and Metallurgy

QUALIFICATIONS AND EXPERIENCE

- Thorough experience as a Journeyman in a related maintenance trade
- A minimum of 10 years of directly related planning experience
- Experience in maintenance computer systems such as SAP, D.B.S, or Ellipse as well as Microsoft Office and Project
- Must have exceptional organizational abilities
- Ability to work within tight deadlines and changing priorities
- Excellent oral and written communication skills
- Valid Drivers license

QUALIFIED APPLICANTS CAN SEND THEIR RESUME AND COVER LETTER IN MS WORD OR PDF FORMAT TO:

Red Chris Development Company - hr@redchrismine.ca

Please include position title in the subject line of email

Only applicants selected for an interview will be contacted